

**MINUTES OF THE MONTHLY MEETING OF HARDEN VILLAGE COUNCIL
HELD ONLINE ON 9th July 2020 AT 7.15PM**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Kay Kirkham
Cllr Ann Taylor
Cllr Falak Ahmed
Cllr Jools Townsend
Ken Eastwood (Clerk)

1/07/20 Apologies for Absence

Apologies received from Cllrs Sullivan and Macdonald. The reasons for absence were approved.

2/07/20 Disclosures of Interest

None.

3/07/20 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 11th June, 2020 were proposed as a correct record by Cllr Taylor.
- b) The Outstanding Issues report was duly noted. The Clerk was asked to contact the Estates Manager at Bradford Council with regard to St Ives

4/07/20 Public Representation

None.

5/07/20 Planning Matters

- a) 20/02362/HOU - Two storey side extension at 2 Poplar Grove, Harden.
- b) 20/02270/HOU - Single storey rear extension providing link to existing garage, with conversion of detached garage at Rosedene, Long Lane, Harden.

Resolved:

That the Village Council has no objection to the proposed developments. The Village Council notes that application 20/02270/HOU proposes development very close to windows in the adjacent property and requests the Planning Authority to consider potential loss of light and overlooking issues.

Cllr Kirkham to look into whether there are any planning policies with regard to the conversion of garages.

Cllr Kirkham left the meeting at 7.31pm.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

Signed:

6/07/20 Annual Resolution

Resolved:

To renew authorisation for Cllr Kirkham to inspect any land and/or premises which the council has a right or duty to inspect, as lead Councillor for planning issues.

7/07/20 Emergency Plan

Cllr Ahmed stated that she had developed a first draft of a Village Council Emergency Plan which had been shared with Cllr Townsend.

Resolved:

That Members collaborate by email over the Summer, populating and updating the plan for approval at the next meeting.

8/07/20 Signage & Wayfinding

Cllr Townsend outlined ideas about signage and wayfinding, which tie in with active travel discussed previously by the Council.

Two types of signage could be considered. Firstly, signs to welcome visitors and identify that spaces are looked after by volunteers, also including details on how to volunteer, for example at entrances to Goit Stock and St Ives. Secondly, wayfinding signage in the village, for example to the Moors, St Ives and Goit Stock, possibly also indicating travel time on foot or bicycle.

Members mentioned disappointment with the quality of some existing signage and a lack of detail including about where footpaths lead to. Members also noted that care would be needed to avoid any additional signage creating clutter.

The Clerk mentioned visitor signage recently installed at Oxenhope and offered to circulate further details.

It was noted that approval would be required from the Highway Authority for signage on footpaths.

Resolved:

Members to consider further and collate images. Cllr Taylor to coordinate and collate images for further consideration at the next meeting.

9/07/20 Volunteering

Cllr Townsend discussed opportunities to support volunteering and encourage responsible enjoyment of green spaces. It was noted that there is evidence that community volunteering can help discourage anti-social behavior.

Members discussed how Harden Village Council could promote volunteering opportunities, including on the website and by newsletter.

The Council has recently had useful contact with a number of local community groups and volunteers and it was considered that it would be helpful to maintain an ongoing dialogue to help secure and promote group activities.

Resolved:

Cllr Townsend to act as the Village Council's communication engagement lead and to make contact with groups to obtain details including logos, descriptions and contacts in order to create 'community groups and volunteering' pages on the Village Council's website.

10/07/20 Exchange of Information

None.

11/07/20 Correspondence

- a) Email from West Yorkshire Joint Services - Sale of Nitrous Oxide canisters. Noted.
- b) Email from Superfast West Yorkshire re. Broadband in Harden. Noted.
- c) Email Exchanges with Ward Officer re. Harden Community Hub. Noted.
- d) Email from residents re. parking issues on Harden Road. Noted.
- e) Email from Shipley Area Co-ordinator's Office re. Community Chest Grants. Noted. The Clerk to share details with the Congregational Church.
- f) Email from Yorkshire Local Councils Associations re. consultation on new model code of conduct for Local Councils. The Clerk to respond to the consultation and to draft a letter to the MP with regard to the introduction of sanctions for non-compliance with the code of conduct.

12/07/20 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Payment No.	Amount	Description
Bradford MDC	2020-21-16	£1,163.85	Salary payment
Maddison Gardens	2020-21-17	£86	Horticulture
Imperative Training Limited	2020-21-18	£198.60	Defibrillator service

- b) To note the following trial balances: -

Harden Village Council			
4th July 2020			
Item	Budget 2020/21	Expenditure to date	Budget Remaining
Staff Costs	9,000	3,063	5,937
Travel	300	10	290
Subscriptions	1,500	1,475	25
Insurance	500	0	500
Audits	400	180	220

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Newsletter	850	0	850
Website	825	394	431
Parish Plan	1,000	0	1,000
Neighbourhood Planning	5,000	0	5,000
Training	400	0	400
Repairs	100	0	100
Stationery	250	0	250
PC equipment	250	0	250
Small grants	1,000	0	1,000
Horticulture	1,000	411	589
Projects & Assets	17,075	0	17,075
S 137	200	0	200
Other	125	0	125
	39,775	5,533	34,242

c) To note the following bank reconciliation: -

Cashbook balances

Balance 1 st April 2020	14,696.64	
Add: income to date	43,351.00	
Less: expenditure to date	(5,754.22) (incl. VAT)	
Total:		52,293.42

Bank account balances 4th July 2020

Community Account	42,078.25	
Business Account	10,215.17	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		52,293.42

13/07/20 Minor Items and Items for Next Agenda

The Clerk confirmed the proposed Traffic & Transport meeting with other Local Councils would take place on 22nd July at 5pm. Cllrs Bryan and Townsend to participate.

Wilsden Parish Council have also invited the Council to participate in a meeting about Goit Stock, along with Cullingworth. Members felt that should be a separate meeting, at a different time. Cllrs Bryan and Townsend to participate.

The Chair to subscribe to upcoming training on allotments by the Yorkshire Local Councils' Associations.

14/07/20 Next Meeting

To confirm the date of the next virtual Village Council meeting as 10th September 2020, at 7.15pm. The Chair closed the meeting at 8.20pm.

Signed: